



**WORKFORCE SOLUTIONS
OF CENTRAL TEXAS**

**REQUEST FOR QUALIFICATIONS
Proposal Reviewers**

Workforce Solutions of Central Texas (WSCT) released a Request for Proposals (RFP) for the operation and management of the WSCT Workforce Center System. The intent of the RFP is to select one contractor to manage and operate the local Workforce Centers that provide workforce services in the seven Texas counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills, and San Saba. The RFP response deadline is June 2, 2017. The proposals will be read and evaluated from June 5 – 12, 2017.

WSCT seeks qualified individuals to evaluate responsive proposals. Proposers must demonstrate the education and experience necessary to evaluate the workforce service delivery system and commit the necessary time to independently review and score the proposals. Interested individuals must submit (1) the attached application form, and (2) a resume of qualifications and experience. Individuals are to include their email address in the response to this RFQ.

Proposal reviewers will be provided a stipend of \$500 for each proposal reviewed. Although such expenses are not anticipated, WSCT will reimburse the evaluator the cost of lodging, meals, and transportation according to the State of Texas travel regulations if an onsite review is requested.

Proposals must be scored and completed by **5:00 p.m.** June 12, 2017. All scoring documents must be submitted on or before the deadline; email copies are acceptable. All scores and comments must be completed using MS Word (or format that can be converted into MS Word).

WSCT will distribute copies of the RFP, each responsive proposal, scoring documents and instructions by June 4, 2017. Following the review process, all proposal and review materials, including documents/notes created by the reviewer must be returned to WSCT.

Interested reviewers should send a resume with the attached application form highlighting relevant experience by email to:

Linda Angel
Director, Transformation and Effectiveness
lindaa@workforcelink.com

For further information, please call (254) 742-4524. Resumes and application must be received no later than May 26, 2017 at 5:00 pm via email.

WSCT is an equal opportunity employer with equal opportunity programs. Auxiliary aids and services are available upon request to individuals with disabilities.

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P.O. Box 450
Belton, Texas 76513-0450
(254) 939-3771
(800) 365-5872
(254) 939-3207 Fax

PROPOSAL REVIEWER APPLICATION FORM

If you are interested in applying to assist WSCT as a Proposal Reviewer, submit the completed application form below and resume by **5:00 p.m., May 26, 2017**. **Email your completed application form and current resume to: Linda Angel at lindaa@workforcelink.com**

Name: _____ Title: _____

Organization/Affiliation: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

E-Mail: _____

Why does serving as a Proposal Reviewer for WSCT interest you?

Please describe any experience you have in the areas of workforce programs, services, and/or other governmental or public entities. Also note any budgeting, accounting and financial reporting experience.

Please explain your experience reviewing proposals.

